

ITEM RES 2015-6081

**VILLAGE OF DOWNERS GROVE**  
**Report for the Village Council Meeting**  
**2/17/2015**

<b>SUBJECT:</b>	<b>SUBMITTED BY:</b>
Contract Extension with Data Ticket, Inc.	Robert Porter Chief of Police

**SYNOPSIS**

A resolution has been prepared authorizing the execution of a two year contract extension with Data Ticket, Inc., of Newport Beach, CA, for the administration of the Village's parking citation process.

**STRATEGIC PLAN ALIGNMENT**

The goals for 2011-2018 identified Strong, Diverse Local Economy.

**FISCAL IMPACT**

The FY15 General Fund budget includes \$37,000 for this contract.

**RECOMMENDATION**

Approval on the February 17, 2015 consent agenda.

**BACKGROUND**

The Village outsources its parking ticket citation management with Data Ticket, Inc. Data Ticket Inc. has been maintaining all citation records, providing citation software and managing the billing/collections process. Anticipated cost of this agreement will be approximately \$37,450 per year; however, total cost is based on the number of citations handled by the vendor. The Village's original agreement with Data Ticket, Inc. will be expiring. In accordance with the Village's Purchasing Policy this contract is eligible for one two year extension. Staff is very pleased with the service Data Ticket, Inc. has provided and is recommending that a two year extension of the original contract be executed.

**ATTACHMENTS**

Resolution  
 Contract Extension

## RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING EXECUTION OF AN EXTENSION TO THE  
AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE  
AND DATA TICKET, INC.**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Extension (the "Agreement"), between the Village of Downers Grove (the "Village") and Data Ticket, Inc. ("Data Ticket"), for the administration of the Police Department's parking citation process, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

\_\_\_\_\_  
Mayor

Passed:

Attest:

\_\_\_\_\_  
Village Clerk

**EXTENSION TO THE AGREEMENT BETWEEN:  
THE VILLAGE OF DOWNERS GROVE AND DATA TICKET, INC.**

The Village of Downers Grove, Illinois and Data Ticket, Inc. entered into an Agreement ("Agreement") for the administration of the police department's parking citation process on January 21, 2014. Pursuant to the terms stated therein, the parties desire to extend that contract for a two-year period under the following terms:

1. The fee per citation shall remain the same as the 2014 Agreement.
2. All other terms from the 2014 Agreement remain in full force and effect.
3. The extension shall continue for a two-year period ending December 31, 2016.


**VILLAGE OF DOWNERS GROVE:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**DATA TICKET, INC.:**

  
\_\_\_\_\_  
Signature

*Brandon*  
\_\_\_\_\_  
Title

*January 27, 2015*  
\_\_\_\_\_  
Date